



(409) 746-2192
FAX (409) 746-3780



P.O. BOX 579
ORANGE, TEXAS
77631

REQUEST FOR QUALIFICATIONS NOTICE

August 2021

The Sabine River Authority of Texas (SRA) is soliciting Statements of Qualifications (SOQs) from qualified Professional Engineering Firms to provide engineering services for design of parks and recreational facilities and related structures associated with Toledo Bend Reservoir in Newton, Sabine, and Shelby Counties.

Statements of Qualifications (SOQs), submitted in the form of one electronic .pdf version on a flash drive and two bound hard copies, will be accepted prior to **August 9, 2021, 2:00 PM CST**, at the SRA Authority General Office reception desk, 12777 North Highway 87, Orange, Texas 77632. SOQs may also be received by mail at the address provided below. SOQs received after the above-mentioned date and time will not be considered and will be returned in the condition they were delivered. Submit SOQs to:

Mail SOQs to:

Sabine River Authority of Texas
Attn: Mark Mann
PO Box 579
Orange, Texas 77630

or Deliver to:

Sabine River Authority of Texas
Attn: Mark Mann
12777 North Highway 87
Orange, Texas 77632

Submittal envelopes must be plainly marked on the outside as follows:

SEALED SOQ – DO NOT OPEN	
RFQ:	<u>Toledo Bend Reservoir – Parks and Recreational Facilities</u>
DUE DATE:	<u>2:00 PM CST, August 9, 2021</u>

The SRA reserves the right to accept or reject any or all SOQ's, or any part thereof and to waive any technicalities in interest of the SRA.

Respondents are encouraged to submit their questions in writing, to the SRA at purchaing@sratx.org. Deadline for questions will be 5:00pm, August 4, 2021. Any oral responses provided by the SRA staff are not confirmed until they are in writing and posted with this solicitation. Only written responses shall be official and all other forms of communication with any officer, employee or agent of the SRA shall not be binding on the Authority.

Publish: July 27, 2021

INTRODUCTION AND GENERAL INFORMATION

This solicitation is being issued by the Sabine River Authority of Texas, a conservation and reclamation district created by the Legislator of the State of Texas in 1949. The Authority was created with responsibilities to control, store, preserve, and distribute the waters of the Sabine River and its tributary system for useful purposes. The boundaries established by the Act of the Legislature comprise all the area lying within the watershed of the Sabine River and its tributary streams within the State of Texas.

The SRA operates and maintains Toledo Bend Reservoir located in the Sabine River Basin in Newton, Sabine, and Shelby Counties in East Texas. The reservoir was constructed primarily for water and power supply but offer unlimited opportunities for recreational development and is a major element in serving the growing demand for water-oriented outdoor recreation.

The SRA reserves the right to select a single consultant or team of consultants to perform the required services for the entire project(s) or to separate the project(s) into multiple packages and select separate consultants for each package. As such, the SRA has need of a professional firm to provide all necessary professional services required for implementing the project. The firm will be required to have thorough knowledge and practical experience in development of a recreational construction plans.

SRA may consider the professional firm to provide one or more of the following services:

- Preliminary design
- Environmental investigation, reporting and permitting
- Geotechnical investigation
- Topographic surveying
- Final design
- Development of bid/proposal documents
- Development of construction documents/project manuals
- Permitting
- Bid/negotiation phase services
- Construction administration/management
- Engineering services during construction
- Startup support
- Other services as required.
- On site observations and review of existing amenities at the reservoir
- Regular meetings with the SRA to discuss project status
- Boundary and topographical drawings that identify land ownership
- Preparation of opinions of probable construction costs

INSTRUCTIONS TO PROPOSERS

A. Statement of Qualifications Requirements

1. SOQs shall not exceed twenty (20) pages including transmittal letter and attachments; and excluding covers and plain section dividers. SOQs shall be printed on single side 8 ½” by 11” pages with not less than 1-inch margins, not less than 1.25-line spacing and not less than 11-point font.
2. Transmittal Letter – Provide a transmittal letter signed by an officer of the respondent firm who has the authority to commit the firm to the work.
3. General Information of the respondent firm, including office locations in the State of Texas, and proximity to the Toledo Bend Area.
4. Background on the firm and its experience in preparing recreational plans, including but not limited to: playgrounds, splashpads, pavilions, trails, restrooms, boat ramps, paved parking lots, piers/docks, bulkheads, jetties, roadways including bridge/culvert crossings, drainage, and electrical. Of particular interest are recreational facilities developed for parks along reservoirs.
5. A narrative that presents the services the firm would provide detailing the approach, methodology, deliverables, and client meeting to be provided. Provide any recent experience with alternative construction delivery methods (ie CMAR, GMP) that your firm may have performed.
6. Identification of personnel to be assigned to this project, their relative experience, and capacity to perform.
7. Recent/Current Projects – Provide client contact name, current phone number and email address for similar work in the United States for which the Respondent Firm completed within the last five calendar years, and for similar projects for which the Respondent Firm is currently under contract to provide related services.
8. Other information – Provide other information pertinent to the work regarding respondent firm and its support resources.
9. Equal Employment Opportunity Requirements – The SRA highly encourages applicants to maintain non-discriminatory practices in their employment programs. This means applicants should not discriminate against employee or applicants for employment because of race, color, national origin, religion, sex, age, handicap, or political belief or affiliation.
10. Confidential Information – The Sabine River Authority is subject to the Texas Public Information Act (TPIA). Any information submitted to SRA shall be available to the public, unless it is clearly marked “CONFIDENTIAL”. If another party requests access to information marked CONFIDENTIAL, SRA shall ask the

respondent if the information may be released. If the release is agreed to, SRA shall release the information. If the release is denied, the matter shall be referred to the Texas Attorney General's Office where the respondent shall be responsible for substantiating its confidentiality. The Attorney General's office shall rule on the matter. After award of the contract for this solicitation by SRA, no information contained in any SOQs is considered confidential under the TPIA and will be disclosed without making a request to the Texas Attorney General.

B. GENERAL

1. This RFQ does not commit SRA to enter into a contract, nor does it obligate it to pay any costs incurred in the preparation and submission of Qualifications and subsequent discussions, interviews and/or presentations in anticipation of a contract.
2. SRA reserves the right to:
 - a. Reject any and all Statement of Qualifications received;
 - b. Cancel the entire RFQ;
 - c. Remedy technical errors in the RFQ process;
 - d. Negotiate with any, all, or none of the respondents to the RFQ;
 - e. Conduct interviews with respondents to the RFQ
 - f. Waive informalities and irregularities; and
 - g. Modify the selection process
3. SRA retains the right to contract directly with design consultants, surveyors, geotechnical consultants, materials testing firms, real estate acquisition, public information and other specialty consultants.
4. SRA retains the right to approve or disapprove all subconsultants.