

ADDENDUM NO. 1

Date: December 12, 2022

PROJECT: Water Rate Studies

PROPOSAL NO.: RFQ #23-0101

PROPOSAL DATE: December 15, 2022

FROM: SRA Purchasing

TO: Prospective Bidders and Interested Parties

This addendum forms a part of the proposal documents and will be incorporated into the contract documents, as applicable. Please acknowledge receipt of this Addendum on the Transmittal Letter.

FAILURE TO ACKNOWLEDGE RECEIPT OF ADDENDA ON THE PROPOSAL FORM MAY BE CAUSE FOR DISQUALIFICATION.

Proposal Questions and Answer

1. Question: Does the page limit include a table of contents and resumes?

Response: Yes, the 25-page limit is for the proposal in its entirety.

2. Question: Are we able to use font sizes smaller than 11pt for headers, footers, charts, graphics, and other elements apart from the main body text of the proposal as long as the text is legible?

Response: No, font size should be no smaller than 11pt for headers, footers, charts, graphics, etc.

3. Question: Is it acceptable for headers/footers to be placed outside the 1" inch margin as long as the body text is within the margin?

Response: No, all text should be within the 1" inch margin.

4. Question: Is the conflict-of-interest questionnaire required to be submitted with the proposal?

Response: Yes, the conflict-of-interest questionnaire is required upon submission of the proposal.