

SABINE RIVER AUTHORITY OF TEXAS
ENVIRONMENTAL SERVICES DIVISION

POSITION AVAILABLE

DIVISION:

Environmental Services (ESD)

JOB TITLE:

Laboratory Deputy Technical Director

JOB PURPOSE:

The Laboratory Deputy Technical Director is responsible for monitoring standards of performance in quality control and quality assurance, and monitoring the validity of the analyses performed and data generated in the laboratory to assure reliable data.

REPORTS TO:

Technical Manager

DUTIES AND RESPONSIBILITIES:

Responsible for implementation of laboratory policies and procedures under the direct supervision of the Technical Manager

Must be capable of communicating and relating professionally

Develop laboratory policies and procedures under the oversight of the Technical Manager and the Quality Assurance Officer

Assist the Quality Assurance Officer with the development and implementation of Quality Assurance policies and procedures

Reproduce and issue Standard Operating Procedures, recall superseded copies and maintain files of current and historical copies of SOPs

Ensure that laboratory employees are properly trained

Monitor the validity of the analyses performed and data generated in the laboratory to assure reliable data

Perform various physical and chemical tests as required to complete the daily workload

Perform technical reviews of analytical procedures and ensure compliance with regulatory requirements

Ensure the proper functioning of all laboratory equipment and troubleshoot problems with equipment when they arise

Review and approve data; evaluate data for completeness and accuracy

Produce and send reports to clients

Assist Technical Manager with laboratory scheduling and prioritizing of work

Interface with and assist ESD customers

Maintain accurate, legible records of laboratory activities and report these to the ESD Technical Manager

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Responsible for setting the example of appropriate professional behavior, attitude and work ethic to laboratory employees

Perform any other duties assigned by the ESD Managers

EDUCATIONAL AND EXPERIENCE REQUIREMENTS:

Must have a minimum of a bachelor degree in chemical, environmental, biological sciences, physical sciences, or engineering from an accredited college or university, with at least 24 college semester credit hours in chemistry

At least 2 years of experience in the analysis of environmental samples is preferred

A minimum of 16 college semester hours in biology including microbiology is preferred

Must be able to make unbiased observations and interpretations and to keep accurate records of all data and analysis results

Must have an aptitude for precise work and detailed record keeping with good organizational skills.

Must be capable and willing to perform assigned tasks without close supervision and work unusual or flexible hours

Must possess good writing skills. Technical writing experience is beneficial

Knowledge of water and wastewater treatment operations is beneficial

Must have a valid Driver's License and a good driving record

COMPENSATION

Competitive Salary and Benefits

HOW TO APPLY:

Download a job application from the SRA website [<http://www.sratx.org/aboutsra/employment/>] and forward the completed application along with resume to:

Debra Malus, Environmental Services Division Manager
Sabine River Authority of Texas
1895 I-P Way
Orange, Texas 77632
(409)746-3284
Fax: (409)746-2249

***The Sabine River Authority is an Agency of the State of Texas
and an Equal Opportunity Employer***